

Job Profile

Job Title	Instructor of Outdoor Education
Job Grade	Band 2 – level 4-10
Post Reference	
Service	Schools, Children & Families, Outdoor Education
Reports to	Senior Instructor 2 / Centre Manager
Job Purpose	<ul style="list-style-type: none">• To be in charge of groups of clients on and off-site as required and to organise and run these activities for the groups as outlined by the Manager and make sure that these activities are carried out in line with the Centre's and County Council's policies and guidelines.• To take a full and active part in the residential work of the Centre under the guidance of the Manager / SI 2• Assist in ensuring the delivery of a coherent, progressive and well planned programme of outdoor activities for young people in line with the Centre's and County Council's policies and guidelines

Principal Accountabilities

- To assist in the development of the outdoor programmes.
- To assist in the effective implementation of the daily outdoor programmes.
- To assist with the supervision and pastoral care of young people (and adults where necessary) in residence in the centre and to act as a positive role model for young people.
- To carry out repairs and renewals to activity equipment and practical maintenance to Centre buildings and grounds as required by the Manager.

- To comply with the Health and Safety requirements of Essex County Council as implemented by the Manager.
- Develop all work within the framework of equal opportunities as required by the County Council.
- To be involved in any other aspect of the Centre's activities as may reasonably be required by the Manager.

Child Protection Accountabilities

Undertake a Criminal Records Bureau Check at Enhanced level

To follow the S.E.T Child Protection Procedures

Person Specification

Education and Training

Essential	Qualification	Desirable
2 Local Qualification NGB Certification e.g. BCU 1,2 or 3 star BEL	Climbing, MTB, High Ropes, Orienteering, Problem Solving, Assault course, Low Ropes, sailing RYA Instructor B.E.L NVQ Level 2	Multiple Local Qualification, NGB Certification e.g. BCU 1,2 or 3 star SPA/ WGL training D1 driving licence category

Work Experience

- Have at least one years experience of delivering quality outdoor and residential programmes

Skills and Knowledge

- To relate well to young people and adults.
- To possess the ability to organise and plan ahead.
- To motivate and encourage young people and adults.
- To communicate clearly and effectively.
- To develop relevant youth work outdoor programmes in response to assessed educational needs.
- To network to good effect.
- To monitor and evaluate the effectiveness of the youth work curriculum that has been delivered.
- To establish and maintain a safe environment for the specific activity.
- To be fully committed to outdoor and residential education.

Values and Behaviours

Passionate - about achieving results

- Learns from mistakes
- Is professional and positive

Responsive - to customers' needs

- Listens and responds to every customer in ways that show courtesy, respect and understanding of their individual needs
- Maintains clear communication with customers concerning expectations and progress

Inspirational - and bold in thinking and solutions

- Is receptive to change, being open to new ways of working
- Acts promptly and decisively to overcome obstacles and provide solutions

Supportive - of others' input and perspective, working as one

- Treats colleagues with respect and values them as individuals
- Practices open and honest two-way communication, listening to others and actively sharing information

Motivating - others and trusting them to deliver

- Encourages others, acknowledges their efforts
- Shares skills and knowledge in areas of own expertise, to support others

Other information relevant to the post

To be able and willing to:

- Undertake further professional development.
- Undertake evening, weekend and residential work.
- Accompany young people on visits and outings which may include outdoor activities.
- Travel throughout an operational area is an integral part of the role therefore, a driving licence and use of a car or access to other alternative effective transport arrangements is essential

This role involves a significant amount of work outdoors and a lot of activities of a physical nature. The ability to undertake physical aspects of the job is important and the scope for reasonable adjustments under the Disability Discrimination Act will be explored with candidates as part of the recruitment process.